**Amica Williams**

**EP52 2nd Trace Bagatelle Road**

**Diego Martin**

**November 8th, 2017**

**TO WHOM IT MAY CONCERN**

I, Amica Williams, is seeking employment in your organization. I believe with my work experience, knowledge, skills and having worked in a customer oriented environment, I can serve in any position without difficulty and with a high degree of professionalism and competence.

Attached is a copy of my resume for your perusal, should you consider my application favorable,

I will be gratified to attend an interview anytime at your convenience.

Thank you.

**Yours Faithfully,**

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**AMICA WILLIAMS**

RESUMÉ

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| NAME: | Amica Williams |
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| ADDRESS: | EP52 2nd Trace Bagatelle Road  Diego Martin |
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| TELEPHONE NO | (868) 333-3369 |
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| E-MAIL | [sweetamica@hotmail.com](mailto:sweetamica@hotmail.com) |
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| OBJECTIVE | To use the knowledge, understanding and skills I have  acquired to positively enhance any organization with which I  am employed. |
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| EDUCATION: | Beetham & Spree Simon Regional Life Centre (2007-2008)  Certificate of Participation |
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|  |  |
|  | San Juan Senior Comprehensive (2002-2005)  CXC General and Basic Proficiency  Principles of Business  Social Studies  Human & Social Biology  English  Clothing & Textiles |
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|  | Archibald Vocational Institute (2000-2002) |
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|  | San Juan Girl’s Government (1993-2000) |
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| CAREER PROFILE |  |
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| 2014-2017 | Port-of-Spain General Hospital  Aide to Nursing Programmed |
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| 2008-2013 | Medical Associates, St. Joseph  Patient Care Assistant |
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|  | Private – San Juan  Patient Care Assistant |
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|  | KFC Maraval  Sales Attendant |
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| 2005-2006 | Comfort Geriatric  Patient Care Assistant |
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|  |  |
|  | Bally’s Clothing – San Juan  Sales Clerk |
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| HOBBIES: | Singing, dancing, caring for the sick, child care and meeting new people. |
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| REFERENCES: | Will be furnished upon request. |